

**JOB OFFER**

# Technician Level 1

**Position: Technician Level 1**  
**Offer date: DOE publication**  
**Project: CIIAE-Ref. T1 Administración**  
**Department: Administration**  
**Estimated starting date: 1<sup>st</sup> quarter 2024**

<b>Workplace:</b>	<b>University of Extremadura. Cáceres Campus</b>	
<b>Tasks to be developed:</b>	Budgetary Control Management and justification of R&D&I projects in European, national and regional calls. Preparation of public tenders Public procurement Audit support Support to the technical managers in the definition and elaboration of economic proposals	
<b>Duration of the contract and salary:</b>	Temporary Contract Initial duration: 2025 September, with the possibility of extension	Gross Salary + S.S. Fees Annual Gross Base Salary Range: 27.100 € - 31.000 €
<b>Academic background required:</b>	Business Management, Economics, Law, or any other degree as long as the rest of the skills are in line.	
<b>Additional education requirements:</b>	Knowledge of financial accounting and accounting software Knowledge of management and economic justification of European, national and regional projects.	
<b>Work experience:</b>	- Management of European, national and regional projects for at least 2 years	
<b>Job requirements (have to be fulfilled)</b>	Specific techniques (analytical, software, calculations, prototyping, etc.)	Office software package Knowledge of accounting software such as Microsoft Dynamics Navision or similar.
	Participation and/or collaboration in R+D+i/business projects.	Minimum 2 years
	Experience in Research Centers/Foundation/Companies	Minimum 2 years
	Languages	English, level B2 or equivalent Spanish, level C2 or equivalent
	Transversal competences	Teamworking Communication skills Assertiveness Adaptability Productivity Decision-making
	Availability to travel	Yes, occasionally
<b>To be evaluated:</b>		
Knowledge of Portuguese language English language level above the required level. Previous experience working in a research centre. Knowledge of energy sector and energy storage Handling of the Public Procurement Website.		

**Selection process details:**

**TECHNICAL TEST:** YES  NO   
**Motivation letter is valuable**

**LANGUAGE: ORAL** YES  NO   
**Language skills will be tested during interview**

**JOB INTERVIEW:** YES  NO

**Interested candidates:**

Please, send all the documents requested by the TERMS AND CONDITIONS OF THE CALL FOR PROPOSALS, together with the ADMISION REQUEST and all the documents requested by this job offer. Deadline is 15 calendar days from the day following the publication in the CIAE web, and indicating the following reference, indicating **REF. T1 ADMINISTRACIÓN**.

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